BCOil & Gas COMMISSION

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Records Requirements for Pipelines

The BC Oil and Gas Commission (Commission) reminds pipeline permit holders they must operate pipelines in compliance with the Canadian Standards Association's CSA Z662 and Annex N of CSA Z662 as mandated by the <u>Pipeline Regulation</u>.

Clause 5.7.1 of CSA Z662 (contained on next page) specifies pipeline permit holders must retain standards or specifications of the pipe, components, and bolting materials used in the construction of pipeline systems as part of their permanent records. Also, the transfer of mandatory records must take place during any transfer of ownership of pipeline system assets.

Where records are missing, the Commission expects permit holders to have plans and programs in place for re-establishment of records and management of pipeline systems in absence of the records. Such programs must be part of a permit holder's Integrity Management Program. Failure to carry this out in a timely manner can result in shutdown of the pipeline system involved.

Should you have any questions regarding this Industry Bulletin, please contact:

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Operating companies shall prepare and manage records related to pipeline system design, construction, operation, and maintenance that are needed for performing the activities included in the integrity management program. Items to be considered for inclusion in such records shall include the following, as appropriate for the type of pipeline system:

- a) the location of the pipeline system with respect to crossings and land use and structures;
- b) class location(s);
- c) the design of the pipeline system or segments of the pipeline system, including limits on pressure, temperature, loading, and other operating conditions;
- d) the standards and specifications for the pipe, components, bolting, and coating materials;
- e) material test reports;
- f) joining and inspection records;
- g) coating and inspection records;
- h) terrain, soil type, backfill material, and depth of cover;
- i) pressure testing;
- j) cathodic protection system design and performance; and
- k) the methods used and the results obtained for the activities included in the integrity management program.