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Changes to Facility and Pipeline Permit Applications in KERMIT

To: Industry

Effective Date: Dec. 15, 2014

As part of the BC Oil and Gas Commission's ongoing Business Transition Strategy (BTS) to streamline and increase the effectiveness of core processes, the Commission is announcing some incremental changes to the facility and pipeline permitting processes in KERMIT. These changes will streamline the permitting process and will help prepare for the launch of electronic permit applications in summer 2015.

Summary of changes in KERMIT for Facility Permit applications

The KERMIT application process for facility permits has been improved and simplified by eliminating facility site details, and "add/delete Notice of Intent (NOI)" submissions. Changes include:

1. The requirement to include equipment and compressor details associated with facilities will no longer exist in KERMIT. The equipment and compressor details associated with wells will remain.
2. There is a new, shorter list of equipment as part of a facility application. Equipment not on the list may still require an application. The following types of facility equipment will be listed in KERMIT: compressor, pump, generator, dehydrator, flare, incinerator, and facility storage.
3. The "add/delete equipment NOI" will no longer exist in KERMIT. All the "add/delete equipment NOIs" that are currently in the system and have not been submitted will be automatically cancelled. Installation or removal of equipment formerly allowed with NOIs may now take place under the existing permit without an amendment or notification.
4. The changes in KERMIT will include a provision for phased construction of facilities. Multiple as-built submissions will now be accepted.

Please refer to the [Facility Application and Operations Manual](#) for more information on the described changes. A revised version of the manual will be published on the Commission's website in the first week of December 2014.

Summary of changes in KERMIT for Pipeline Permit applications

The application process for pipeline permits has been improved by adding the necessary KERMIT information fields to record pipeline installation information. Changes include:

1. The ability to identify site details that are pipeline installations, convert them to pipeline installations in the system, and where possible, correctly associate them with the appropriate pipeline segment. Please note that if it is not possible to determine the correct segment, the installation will be applied to segment one. If this is done in error, the segment can be corrected by contacting a Commission Pipeline Engineer in writing to request the change.
2. Pipeline equipment that is to be tracked in KERMIT must be associated with one of the following pipeline installation types: pump, regulator, riser, valves, isolation valves, pressure protection valves, farm taps, line heater, generator, flaring and tank.
3. Other equipment, such as non-reporting meters or SCADA connections, may be part of the pipeline application if it directly supports the pipeline. These should be shown on the Piping and Instrumentation Diagram (P&ID), but should not be entered into the segment details.
4. All pipeline installation types will be added through amendments, with the exception of farm taps, which will remain NOIs.
5. The riser section will be replaced with a pipeline installations grid on the pipeline segment pop up.
6. There will be some changes to KERMIT screen views.

7. There will be updates to the search for pipeline segment functionality. When searching for a pipeline, it will return all pipeline segments and associated pipeline installations.
8. When a pipeline or segment is deactivated, all pipeline installations related to that pipeline or segment are also to be deactivated.

Please refer to the [Pipeline Operations Manual](#) and the [Pipeline Permit Application Manual](#) for more information. These manuals will be updated in the first week of December to include these amendments.

These changes to the permit application process for facilities and pipelines will come into effect on **Dec. 15, 2014**.

As usual the Commission encourages feedback to make communication easier and more understandable. In addition when manuals are published we look forward to your suggestions for improvement.

Should you have any questions regarding this bulletin, please contact the following:

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