

EXAMPLE LETTER – APPLICATION FOR WAIVER OF OFF-TARGET PRODUCTION PENALTY

The following is an example of an acceptable cover letter to be submitted to the BCER when applying for waiver of an off-target production penalty. For further information see the [Guideline for Application for Waiver of the Off-Target Production Penalty](#).

However, the applicant is not limited to the exclusive use of this format.

[Company]

[Address]

[Date]

BC Energy Regulator
Reservoir Engineering Department
#600 – 2950 Jutland Road
Victoria BC V8T 5K2

Dear Sir:

RE: Application for Waiver of Off-Target Production Penalty Factor

[Well Name and Well Authorization (WA) number]

[Company], as licence holder and operator of the subject well, hereby applies for waiver of the off-target production penalty for [oil/gas] production from the [formation name] formation.

The subject well has been completed in an off-target location due to [reason].

Attached is a map illustrating the title ownership and well location, the wellbore directional survey and letter(s) of no objection to waiver from the affected offsetting lease owners.

Should there be any questions, [Applicant] may be reached at [phone number, fax number and email address].

Sincerely,

[Applicant signature and printed name and title]